



# Borough of Telford and Wrekin

## Communities Scrutiny Committee

Tuesday 8 July 2025

### Terms of Reference 2025/26

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|---------------------------------|--|
| <b>Cabinet Member:</b>          | Cllr Zona Hannington - Cabinet Member: Finance, Governance & Customer Services |
| <b>Lead Director:</b>           | Anthea Lowe - Director: Policy & Governance                                    |
| <b>Service Area:</b>            | Policy & Governance  |
| <b>Report Author:</b>           | Ashley Hickman – Democracy & Scrutiny Assistant                                |
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| <b>Wards Affected:</b>          | All Wards  |
| <b>Key Decision:</b>            | Not Key Decision   |
| <b>Forward Plan:</b>            | Not Applicable   |
| <b>Report considered by:</b>    | Communities Scrutiny Committee – 8 July 2025                                   |

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#### 1.0 Recommendations for decision/noting:

It is recommended that the Communities Scrutiny Committee:

- 1.1 Agree and reconfirm the Terms of Reference set out at Appendix A.

#### 2.0 Purpose of Report

- 2.1 To set out for review and agreement the Terms of Reference for the Communities Scrutiny Committee outlined at Appendix A of the report.

#### 3.0 Background

- 3.1 The Constitution requires that Full Council should agree at its Annual Meeting the Terms of Reference for each of its Committees to enable the Council to efficiently conduct its business.

3.2 At the Annual Meeting of the Council on 15 May 2025, Full Council delegated authority to each Committee to review its own Terms of Reference.

3.3 The Terms of Reference forms part of the Consitution and approved by Full Council in that context on 15 May 2025.

#### **4.0 Summary of main proposals**

4.1 For the Communities Scrutiny Committee to review its Terms of Reference as set out in appendix A.

#### **5.0 Alternative Options**

5.1 There are no alternative options arising from this report.

#### **6.0 Key Risks**

6.1 There are no key risks arising from this report.

#### **7.0 Council Priorities**

7.1 A community-focused, innovative council providing efficient, effective and quality services.

#### **8.0 Financial Implications**

8.1 There are no direct financial implications arising from this report.

#### **9.0 Legal and HR Implications**

9.1 The Constitution requires that the Committee's Terms of Reference should be reviewed annually. This report provides the basis for that review. There are no HR implications arising from this report.

#### **10.0 Ward Implications**

10.1 There are no ward implications arising from this report.

#### **11.0 Health, Social and Economic Implications**

11.1 There are no Health, Social and Economic Implications arising from this report.

#### **12.0 Equality and Diversity Implications**

12.1 There are no equality and diversity implications arising from this report.

#### **13.0 Climate Change, Biodiversity and Environmental Implications**

## Terms of Reference 2025/26

- 13.1 There are no Climate Change, Biodiversity or Environmental implications arising from this report.

### 14.0 Background Papers

- 1 Council Constitution

### 15.0 Appendices

- A Communities Scrutiny Committee Terms of Reference 2025/26

### 16.0 Report Sign Off

| <b>Signed off by</b> | <b>Date sent</b> | <b>Date signed off</b> | <b>Initials</b> |
|----------------------|------------------|------------------------|-----------------|
| Legal Services       | 17/06/2025       | 25/06/2025             | EH              |
| Finance              | 17/06/2025       | 18/06/2025             | MLB             |